**Service Learning Research Designation**

**Application Instructions**

**Application Deadline: One semester before enrolling in thesis hours**

Applications received less than 1 month before the start of the semester of research hour enrollment will likely be too late to receive designation. Contact Jennie Popp ([jhpopp@uark.edu](mailto:jhpopp@uark.edu)) with questions.

Below you will find the information required on the Designation Application. Please review your answers with your mentor BEFORE you apply. This will help ensure your answers are complete and help make the process go smoothly. Your mentor will be asked to confirm your submission before it is reviewed by the committee.

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**Application Information**

The purpose of this application is to identify student research that includes service-learning components.  Note, if you are pursuing a two/three article approach to your research and only one/some of those articles feature service-learning research, your thesis/dissertation can still be designated as service learning.  
  
While the application is easy, the process to get service learning on your thesis hours takes time. Therefore, please complete this form at least one semester before enrolling in thesis hours.  Please visit the Service Learning Initiative Website ([servicelearning.uark.edu](http://www.servicelearning.uark.edu/)) to learn more about service learning at University of Arkansas.  
  
Feel free to contact us with any questions: Jennie Popp ([jhpopp@uark.edu](mailto:jhpopp@uark.edu)) or the service learning graduate assistant ([svclrn01@uark.edu](mailto:svclrn01@uark.edu)).

Name

Email

Academic College

Major(s)

Mentor Name

Mentor Email

Mentor College

Mentor Department

Proposed title for your research.

Title changes later are acceptable.

Semester you plan to take these hours.

i.e. Fall, Spring, or Summer

Year taking thesis hours.

i.e. 2021

Please provide a short paragraph that explains the goals and objectives of your research.

250-350 words

A service-learning thesis demonstrates a clear connection between a community need and the research conducted. Please describe that connection.

250-350 words

Please explain your role or relationship in the partnership. For example, will you work regularly with the partner or provide only the results of the research to the partner once it is completed.

250-350 words

Please visit <http://www.servicelearning.umn.edu/info/reflection.html> and review the sample reflection questions at the bottom of the page before completing this form last question.

Reflection and assessment are two of the most academically rigorous components of service learning. Reflection and assessment helps students thoughtfully process their community work, and critically assess and understand their service experience. The assessment/reflection process is important for designation, and does not need to be focused on the extent of impact. How do you plan to (1) assess your personal development; (2) assess how your research experience was beneficial to you; and (3) assess if and how it was beneficial to the community? Before completing this section, please visit <https://ccel.umn.edu/reflection-tools> to review sample reflection questions. Please note that these are simply examples of reflection questions. Your personal reflection may address a different question. This tool is to assist you in understanding the purpose of reflection.

250-350 words

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**What Happens Next**

1. Your mentor will receive an email from UA Service Learning asking him/her to confirm the information in your submission.
2. Once your mentor confirms, your application will be sent to the Service Learning Committee for review.
3. The committee meets on the fourth Monday of each month. Applications must be received and confirmed one week before the committee meeting for fastest consideration.

Please contact Jennie Popp ([jhpopp@uark.edu](mailto:jhpopp@uark.edu)) with questions.